User Manual of File Cabinet Password Lock

Model #: EP-B910Y

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Initialization

Press and hold the reset button for about 5 seconds till you hear a beep. Then the lock will be reset to Factory Mode.

Note:
1. Factory User Password: 1111
2. Factory Admin Password: 00000000
3. Out of security, please modify admin password after installation.

Password Modification

1. Modify Admin Password

1) Press & hold button for about 5 second till yellow light blinks quickly

2) Old admin password

3) New admin password

2. Modify User Password

1) Press button twice, yellow light blinks quickly

2) Old user password

3) New user password

Note:
1. The length of Admin/User password is 4~10 digits.
2. When modifying Admin/User password, the yellow light blinks.
3. If password modified successfully, green light will blinks once with 1 beep.

Lock & Unlock with Password

Unlock

1. User password, green “Open” indicator light will be on
2. Turn the handle clockwise to unlock
3. Pull the cabinet door to open

Note:
1. If wrong password input, press to delete it, then input correct password from beginning again.
2. If forget user password, you can use admin password to unlock.
3. After using admin password to unlock, the user password will be reset to factory user password “1111”
Lock
1. Close the cabinet door
2. Turn the handle anticlockwise to lock

Lock & Unlock with Mechanical Key

Unlock
1. Insert mechanical key, then turn 90° anticlockwise
2. Pull out the key
3. Turn the handle clockwise to unlock
4. Pull the cabinet door to open

Note: After using mechanical key to unlock, you can turn the handle to lock & unlock without password.
For security reason, don’t forget to lock it with mechanical key timely.

Lock
1. Close the cabinet door
2. Insert mechanical key, then turn 90° clockwise
3. Pull out the key
4. Turn the handle anticlockwise to lock

Messy Password Function

You can input some random messy/fake number before or after the correct password when unlocking. This could prevent others peeping your password.
For example: The correct password is 1234, you can input 3249-1234 to unlock, or 1234-0988, or 3249-1234-0987, as long as you input correct password continuously and keep the whole password within 20 digits.

Activate Messy Password Function: C→6→Admin Password→
Inactivate Messy Password Function: C→7→Admin Password→

Other Functions

1. Sound remind:
1 beep means you can unlock, multiple beeps means wrong code or lower voltage.

2. Light remind:
Yellow light means alarm, red light means low voltage, green light means you can unlock.

3. Emergency Unlock:
A. Batteries exhausted: use external power pack to supply power to unlock.
B. If forget user password: use admin password to unlock.
C. If forget User & Admin password: contact us to get the hopping password to unlock.
D. PCB problem or mechanical failure: break the front panel to unlock manually.
   (Make sure to drill a hole on the cabinet door for emergency unlock manually.)
4. Low voltage:
If low voltage, when you unlock, there will be 4 groups of beeps with red light blinking to remind you changing battery. You can still unlock for about 100 times after the 1st time low voltage alarm.

5. Password Protection:
If input wrong password 3 times continuously, there will be 30s alarm sound, and the PCB of lock will be froze for 3 minutes. There is no reaction even if you press the buttons.

Troubleshooting

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<td>Low Voltage</td>
<td>Use external power pack to supply power to unlock and change battery</td>
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<td>Yellow light blinks with beeps</td>
<td>Input wrong password</td>
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<td>No reaction when pressing buttons</td>
<td>1. Low Voltage</td>
<td>1. Use external power pack to unlock</td>
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<td>2. Cable connected incorrectly</td>
<td>2. Connect the cable correctly</td>
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<td>No reaction when pressing buttons and yellow light blinks</td>
<td>Input wrong password 3 times continuously</td>
<td>Wait 5 minutes then you can operate</td>
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Installation

1. The cable of front panel and lock body is connected through cabinet door, so you need to drill hole before installation. The diameter of the hole for cable should be more than 15mm.
2. You should also drill hole for hexagonal shaft and hole for emergency unlock manually.
3. If you choose mechanical key type lock, you also need to drill hole for the key.

Template For Holes on The Door